

**Board of Public Works and Safety**  
**Regular Meeting Minutes**  
**August 15, 2016**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Specialist Rhoni Oliver, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

Communications Director Angie Longtin stated that she had been contacted by Steve Leonard, Security Director of Franklin College concerning the closure of Grizzly Drive for all Franklin College home football games from 3:00 p.m. to 10:00 p.m. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Mr. Ronald Petty came forward to ask for the Boards approval to remove siding and a water heater from 55 E. Wayne Street which is one of the properties that will be demolished. City Attorney Gray stated that she could draft a release form for Mr. Petty to sign off on liability issues if the Board approves his request. Mr. Swinehamer made a motion to declare the siding and water heater at 55 E. Wayne Street to be worthless under state statutes, and to allow Mr. Petty to remove these items, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 1, 2016
2. Board of Works Claims.
  - Payroll in the amount of \$381,744.38
  - #080516 BOW Contracts/Utilities in the amount of \$25,016.35
  - #080616 Sewer Utilities in the amount of \$23,122.37
  - #080316 RDC Contracts/Utilities in the amount of \$944,675.56
  - #081016 RDC Contracts/Utilities in the amount of \$100,000.00
  - #081316 Sewer Utilities in the amount of \$12,625.00
  - #081216 BOW Contracts/Utilities in the amount of \$77,858.69
  - #081416 Sewer Utility General Obligations in the amount of \$4,918.25
  - #081516 BOW General Obligations in the amount of \$36,117.95

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request Release of Three Performance Bonds for Heather Glen & MaClaren Manor** - Senior Planner Joanna Myers came forward and stated that the following performance bonds are completed and ready to be released: #104596443 Heather Glen-Legends in the amount of \$26,796.00 for streets; #104355248 in the amount of \$15,240.00 MaClaren Manor for signage; #104596446 in the amount of \$14,460.00 Heather Glen-Legends for signage. Mr. Barnett made a motion to approve the release of these bonds, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Dedication of Public Right-of-Way for KYB Drive** - Civil Technician Mark St. John came forward to request the approval of the dedication of right of way for KYB Drive. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 2016-09 Request Approval of a Resolution Establishing Internal Control Training Procedures** - Attorney Lynn Gray stated that she was asked to bring this resolution forward at the previous meeting. This resolution is to establish our Internal Control Training Procedures. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

There was no other business presented.

### **Department Reports / Staff Reports**

Community Development Specialist Rhoni Oliver stated that there was a Redevelopment Commission meeting tomorrow at 8:00 a.m.

City Engineer Travis Underhill stated that demolition of property on Wayne Street would begin on August 29<sup>th</sup>, and that the Jefferson Street closure would begin on August 22<sup>nd</sup>. Mr. Underhill also stated that he would like to thank Civil Technician Mark St. John for the work he has done since he has been with the city. Mr. St. John will be leaving to take a job with Shrewsberry and Associates next week.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:15 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled: 8/16/2016

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Joseph McGuinness, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer